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**City Council Work Session Minutes
Electric Vehicle (EV) Program**

**Monday, August 10, 2020
6:15 p.m., Community Auditorium**

***Minutes are unofficial until approved by Council.
Council approved minutes as presented September 28, 2020.***

1. ROLL CALL:

Mayor Peter Truax called the Work Session to order at 6:26 p.m. via Webex Video Conference.

COVID-19: Due to the emergency declaration resulting from COVID-19 (Coronavirus disease) and protocols, the **City Council conducted the Work Session remotely by video conferencing.** The meeting was remotely video conferenced by City Recorder Ruggles at the Community Auditorium.

ROLL CALL: COUNCIL PRESENT ATTENDED BY WEBEX REMOTELY: Kristy Kottkey; Timothy Rippe; Elena Uhing; Mariana Valenzuela; Adolph “Val” Valfre; and Mayor Peter Truax. **COUNCIL ABSENT:** Malynda Wenzl, Council President, excused.

STAFF PRESENT ATTENDED BY WEBEX REMOTELY: Jesse VanderZanden, City Manager (Webex remotely); Paul Downey, Administrative Services Director (Webex remotely); Keith Hormann, Light and Power Director (Webex remotely); Eddie Littlefield, Power Services Manager (Webex remotely); and Anna Ruggles, City Recorder (in the Community Auditorium).

2. WORK SESSION: ELECTRIC VEHICLE (EV) PROGRAM AND FUTURE INFRASTRUCTURE

Littlefield, Hormann, and VanderZanden facilitated the above-noted work session, noting the purpose of the work session was to address Council Goal 6.3: Incorporate electric and/or hybrid vehicles into the City fleet; and Goal 6.4: Provide adequate charging stations at public facilities. Littlefield and Hormann gave an introduction overview and presented a PowerPoint presentation, noting Forest Grove Light and Power’s (L&P) primary goals are to increase awareness and knowledge of electric vehicles and available EV charging stations; further incorporate EV or hybrid vehicles into the city’s fleet (L&P recently purchased a Hyundai Kona to help promote EV usage); and increase access to EV charging stations in Forest Grove. Littlefield and Hormann reported L&P currently owns and maintains eight (8) publicly accessible Blink Level-2 charging stations and is seeking to increase that number to 12 with the addition of four (4) new EV charging stations. The total cost of the new chargers is \$55,000, of which L&P received a grant from the Bonneville Environmental Foundation and which is covering the units

(\$16,000), installation (\$20,000), and five years of networking and service fees (\$5,000). The City's share is \$9,000, which is to pay personnel time and community outreach and engagement. The proposed locations are to install two (2) on the NE corner of College Way and Pacific Avenue and install two (2) on the SE corner of 21st Avenue and Cedar Street. In addition, Littlefield and Hormann gave an overview of how the Oregon Clean Fuels Program works (reduce amount of lifecycle greenhouse gas emissions) and how participation in the program can generate clean fuel credits based on the operation of city-owned EV charging stations and EV registrations within L&P's territory. Littlefield and Hormann used Ashland Municipal Electric Utility as an example of one of the cities who participates in the program, noting L&P currently meets all the requirements to opt into the program. Littlefield and Hormann explained L&P continues to accrue green fuel credits, which can be sold at varying rates and subsequently used for future projects, noting EV registrations generate about 98 percent of utility's clean fuel credits. In conclusion of the above-noted staff report, Littlefield and Hormann asked for Council guidance on the proposed locations of the four (4) additional EV charging stations and if L&P should opt into the Oregon Clean Fuels Program.

Council Discussion:

Mayor Truax opened the floor and roundtable discussion ensued as Council discussed the proposed locations of the additional EV charging stations and if L&P should opt into the Oregon Clean Fuels Program. Roundtable discussion ensued pertaining to other potential locations for consideration, i.e., stores (Safeway and Goodwill), low-income and underserved areas (Rose Grove Mobile Home Park), schools, hotels and apartment complexes, and elderly communities as well as perhaps including the Sustainability Commission in the community outreach and education piece, to which staff concurred. In conclusion of the above-noted roundtable discussion, VanderZanden advised staff will bring back a proposed resolution for Council consideration at a later date after staff develops an EV Program, which will include credits, EV locations, EV management, and EV incentives and rebate opportunities for customers who install chargers in their homes, to which Council collectively concurred.

Council took no formal action nor made any formal decisions during the work session.

3. ADJOURNMENT

Mayor Truax adjourned the work session at 7:02 p.m.

Respectfully submitted,



Anna D. Ruggles, CMC, City Recorder